Cyngor sir ddinbych denbighshire County Council

YSGOL PANT PASTYNOG

Church School

2026 to 2027 Information guide for Parents, Guardians and carers

Date Guidelines becomes effective – **September 2026**

Contents

Contents

Contents 2
1.0 School Admissions 8
1.1 How to Apply 8
1.2 School Admissions procedures 9
1.2.1 Admission during the ‘normal admission round’ 9
1.2.2 Transferring between schools 10
1.3 Voluntary aided & voluntary controlled schools 10
1.4 How we communicate 11
1.4.1 During the normal admission round 11
1.4.2 Transferring between schools 12
1.5 Refusals 12
1.6 Waiting lists 12
1.7 Appeals 12
1.8 False or fraudulent information 13
1.9 Additional Learning Needs (ALN) provision 15
1.10 Early education 15
1.11 Education after statutory school age (post-16 provision) 16
1.12 Welsh language in Denbighshire schools 16
1.12.2 ‘Nearest suitable school’ at secondary stage (Key Stage 3 and 4) 16
1.13 Oversubscription criteria 20
1.13.1 Primary criteria 20

1.13.2 Secondary criteria 21
1.14 Neighbouring Authorities 21
2.0 Free School Transport 22
2.1 Criteria 22
2.2 Applying for School Transport 22
2.3 Pickup-points 22
3.0 General information about Education & related services 23
3.1 Parental responsibility 23
3.2 Every day at school counts 23
3.2.1 The Law 24
3.2.2 School's decision 24
3.2.3 Parent's decision 24
3.3 Curriculum for Wales 25
3.3.1 Foundation Learning 25
3.4 The Curriculum Offer 26
3.5 14 to 19 Provision 27
3.6 Careers guidance 27
3.7 *Religion, Values and Ethics (and Religious Education for year 10 and 11 pupils)* 28
3.8 English as an Additional Language (EAL) Service 28
3.9 Healthy schools 28
3.10 School Governors 29
3.11 Safeguarding 29
3.12 Anti-Bullying 30

3.13 General Complaints Procedure 31
3.14 Denbighshire Family Information Service 31
3.15 Denbighshire Welfare Rights 32
3.16 Free School Meals 32
3.17 School Essentials Grant (Uniform Grant) 33
3.18 Term dates 33
3.18.1 Staff training days 33
3.19 Family holidays during term time 33
3.20 School closure information 34
4.0 School Admissions Policies – Voluntary Aided Schools 34
4.1 Christ the Word Catholic School 34
4.1.1 How to apply 34
4.1.2 Oversubscription criteria for primary places 35
4.1.3 Oversubscription criteria for secondary places 35
4.1.4 Late Applications 36
4.1.5 Definition of Parents 37
4.1.6 Definition of a Looked After Child 37
4.1.7 Catholic children 37
4.1.8 Home Address 38
4.1.9 Definition of Siblings 38
4.1.10 Multiple birth siblings 38
4.1.11 Waiting List 38
4.1.12 ‘In Year’ applications 39

4.1.13 Offer withdrawal 39
4.1.14 Nursery Education 39
4.1.15 Right to Appeal 39
4.1.16 Appointment of panel members 40
4.1.17 Admission Arrangements timetable: Admission Arrangements Timetable 40
4.2 Ysgol Trefnant Church in Wales Aided School 40
4.2.1 How to apply 40
4.2.2 School Admission Arrangements Timetable –..... 41
4.2.3 Admission to the Primary School 41
4.2.4 Oversubscription Criteria 41
4.2.5 Tie Breaker 42
4.2.6 Late Applications 42
4.2.7 Waiting List 43
4.2.8 Admission appeals 43
4.2.9 Allocation of Nursery Places 43
4.2.10 Definition of Parents 44
4.2.11 Parental Responsibility: 44
4.2.12 Definition of Sibling 45
4.2.13 ‘Residing In’ and ‘Home Address’ 45
4.2.14 Twins, Triplets, Multiple Births 45
4.2.15 How religious affiliation is tested 46
4.2.16 Review 46
4.3 St Brigid’s Voluntary Aided School (Primary) 46

4.3.1 St Brigid's Voluntary Aided School (Secondary) 49

5.0 Denbighshire Schools Information 58

5.1 Primary Schools 58

5.2 Secondary schools 69

5.3 Special schools 71

Department: Additional Learning Needs (ALN)

Telephone: 01824 708064

Address: ALN Department, Denbighshire County Council, PO BOX 62, Ruthin, LL15 9AZ

Email address/ Website: www.denbighshire.gov.uk/education

Department: Admissions

Telephone: 01824 706000

Address: School Admissions, Denbighshire County Council, PO BOX 62, Ruthin, LL15 9AZ

Email address/ Website: admissions@denbighshire.gov.uk, www.denbighshire.gov.uk/education, for playgroup admissions please call 01824 708064

Department: Children Young People & Families Partnership

Telephone: 01824 706000

Address: Children, Young People & Families Partnership, Denbighshire County Council, PO BOX 62, Ruthin, LL15 9AZ

Email address/ Website: partnership.support@denbighshire.gov.uk, www.denbighshire.gov.uk/education

Department: Family Information Service

Telephone: 01824 706000

Address: Denbighshire Family information Service, Margaret Morris Centre, Gwaenynog Road, Denbigh, LL16 3RU

Email address/ Website: ffs@denbighshire.gov.uk, www.denbighshire.gov.uk/education

Department: Free School Meals (FSM) (eligibility)

Telephone: 01824 7086000

Address: Benefits Department, Russell House, Churton Road, Rhyl, LL18 4DP

Email address/ Website: benefits@denbighshire.gov.uk, www.denbighshire.gov.uk/education

Department: Student Finance

Telephone: 0300 200 4050
Address: Student Finance Wales, PO BOX 211, Llandudno Junction, LL30 9FU

Email address/ Website: www.studentfinancewales.co.uk

Department: Transport Eligibility

Telephone: 01824 706000

Address: School Transport Eligibility, Education Department, Denbighshire County Council, PO BOX 62, Ruthin, LL15 9AZ

Email address/ Website: schoolsupport@denbighshire.gov.uk, www.denbighshire.gov.uk/education

Department: Welfare Rights

Telephone: 03444 111 444

Address: Offices in Denbigh, Ruthin and Rhyl

Email address/ Website: www.citizensadvice.org.uk

If you have a specific language requirement, other than Welsh or English, and need further information, please initially ask someone you know, who speaks English or Welsh, to telephone 01824 706000 on your behalf.

Contact address for primary, secondary or special school admission enquiries: - School Admissions Education Support Denbighshire County Council PO Box 62 Ruthin LL15 9AZ

Alternatively you can contact us by:-

Telephone: 01824 706000

Email: admissions@denbighshire.gov.uk

Website: www.denbighshire.gov.uk/education

In this booklet we use the word ‘parent(s)’ for parent(s), guardian(s) or carer(s) of a child

1.0 School Admissions

1.1 How to Apply

You can access all of our application forms from the Denbighshire website. You can complete an online application. Printed forms are available on request, by contacting admissions@denbighshire.gov.uk - the address to send it back to us will be on the form.

If you apply by post, we strongly recommend you obtain proof of postage in case it gets lost. We provide acknowledgement of receipt within 5 working days for parents that ask for one - if you don't receive a receipt in this timeframe, please contact us. Parents that apply online get a receipt automatically as long as they have input their email address correctly.

1.2 School Admissions procedures

There are two processes in particular that parents will need to note: transferring between schools and admission during the 'normal admission round'.

1.2.1 Admission during the 'normal admission round'

The 'normal admission round' refers to starting school in Nursery, Reception, Junior (Year 3) and Secondary (Year 7) at the start of the new academic year in September, as below:

- Nursery – child must be born between 01/09/2022 & 31/08/2023
- Reception – child must be born between 01/09/2021 & 31/08/2022
- Junior – child must be born between 01/09/2018 & 31/08/2019
- Secondary – child must be born between 01/09/2014 & 31/08/2015

(*if your child is not old enough for Nursery, you can apply directly to your preferred playgroup and later apply for funding from the school term after his/her 3rd birthday*)

There are two junior schools in Denbighshire – Ysgol Frongoch, Denbigh and Ysgol Esgob Morgan, St. Asaph

The timetable for the 2026 admission round is as follows: Check correct

- Nursery – applications are available from 22/09/2025, and must be submitted by 16/02/2026. Outcomes will be available on 05/05/2026.

- Reception – applications are available from 22/09/2025, and must be submitted by 17/11/2025. Outcomes will be available on 16/04/2026.
- Junior – applications are available from 22/09/2025, and must be submitted by 17/11/2025. Outcomes will be available on 16/04/2026.
- Secondary – applications are available from 01/09/2025, and must be submitted by 03/11/2025. Outcomes will be available on 02/03/2026.

All applications must be received in the School Admissions department by the dates noted above, up to 11:59PM on that day. Forms sent to schools by the deadline will not be considered until they are received in the School Admissions department (please note: the schools are not responsible for passing your form(s) on to us).

Any applications we receive **after** the relevant deadline will be treated as late, which will affect the likelihood of your child's admission to your preferred school. If we receive your application form **by** the closing date it will be considered equally with the others & before the late applications are considered.

1.2.2 Transferring between schools

It may be necessary at some stage in your child's education to transfer from one school to another. You may want to transfer your child for any number reasons, but moving schools can affect your child's education, so moving from one school to another should be a last resort when all avenues have been explored and exhausted - every effort should be made to resolve the situation before submitting an application form. Parents should seek further advice when considering transferring your child (aged 7-11) to a Welsh medium school, if your child has not previously received formal Welsh medium education.

Transfer applications are processed in the order in which they are received. There are no 'late' applications for the school transfer process, and children will normally only be able to transfer at the start of a new school term.

1.3 Voluntary aided & voluntary controlled schools

'Voluntary aided' category schools are faith schools that handle their own school admissions processes. These schools are:

- Ysgol Trefnant, Trefnant (Church in Wales primary, English-medium education)
- St. Brigid's, Denbigh (Catholic middle school[1], English-medium education)
- Christ the Word Catholic School, Rhyl (Catholic middle school, English-medium education)

The faith schools that are dealt with by the local authority ('voluntary controlled' schools) are:

- Ysgol Tremeirchion, Tremeirchion (Church in Wales primary, Welsh-medium education)

- St. Asaph Infants, St. Asaph (Church in Wales infant school, English-medium education)
- Ysgol Esgob Morgan, St. Asaph (Church in Wales junior school, English-medium education)
- Ysgol Pant Pastynog, Prion (Church in Wales primary, Welsh-medium education)
- Ysgol Borthyn, Ruthin (Church in Wales primary, English-medium education)
- Ysgol Llanfair, Llanfair DC (Church in Wales primary, dual language education)
- Ysgol Llanbedr, Llanbedr DC (Church in Wales primary, English-medium education)
- Ysgol Dyffryn Ial, Llandegla, (Church in Wales primary, English-medium education)

Please see section 4 for each voluntary aided school's admission policy.

1.4 How we communicate

We issue all of our decisions in writing, unless we are accepting a school transfer request - in those cases you will receive a telephone call either from the School Admissions department or a member of staff at the new school. You will be able to choose on your application whether you receive a postal or email response from us.

'Middle schools' refer to schools that offer both primary and secondary education

'Dual language' refers to schools that offer Welsh **and** English education

1.4.1 During the normal admission round

We will respond by email or post on the days specified in section 1.2.1, or the next working day if it falls on a weekend. We respond to late applicants as soon as we

are able, but this may take a few weeks depending on the volume of admission requests we're dealing with at the time.

1.4.2 Transferring between schools

We have 15 school days or 28 calendar days (whichever comes sooner) to make decisions on transfer applications, but we aim to process all requests well within this time - usually around one week - depending on the volume of admission requests received at the time of your application.

1.5 Refusals

If you have not been successful in gaining the school place you want (in either process), we will write to you explaining why. The main reason for refusing admission requests is when the year group you're asking for has no more physical space to accommodate more children and they have met their Admissions Number. To admit one more child would therefore cause prejudice to those already in the school.
Information on how to appeal will be provided in all cases, unless your child is/will be of Nursery age; this is the only year group that parents cannot appeal for as it is not compulsory education.

1.6 Waiting lists

If an admission request has been declined, parents can request their child be placed on a waiting list. During the normal admission round, this is done automatically until the 30th September only. If you have been unsuccessful in gaining a place at your preferred school and a place becomes available while you are still on the waiting list, your child will be considered alongside everyone else waiting for that school & school year group. We use our 'oversubscription criteria' to decide which child is the most eligible for a vacancy (see section 1.13 for details).

1.7 Appeals

Appeals are heard by an independent panel, made up of three people that have no ties to the local authority. If you are considering appealing against a decision to refuse a Reception, Year 1 or Year 2 place, the independent panel have very limited circumstances

where they could overturn our decision, if the refusal is based on Infant Class Size Regulations. These are:

- It is clear that your child would have received a place had we properly dealt with the applications for the requested school
- Our policy does not comply with the law, and your child would have received an offer if it did
- Our decision was not one a reasonable admission authority would make

To start the appeals process, we must receive a fully completed appeal form.

1.8 False or fraudulent information

When we consider whether or not your preferred school is the nearest to your home, and when distance is used in shortlisting applications, we use the permanent address of the parent or legal guardian and **not** of other relatives.

If you applied on-time and your preferred school became oversubscribed by the closing date, we will request proof of residency. If we learn that the proof was false or fraudulent even after an offer has been made, we will remove the offer. You will have the right to apply again for the same school, and if refused, you can appeal.

Oversubscription and Proof of Residency (POR)

For normal 'in-round' applications, i.e. for September start each year, in either Nursery, Reception & Year 7, if the Admissions Authority has an oversubscribed school we may undertake a POR exercise.

The Authority's oversubscription criteria (available in section 1.13) has criteria within it which relate to distance. It is therefore of critical important that the criteria is applied correctly and that pupils are accurately assessed.

For the oversubscribed school, all on-time applications have to a dealt with **before** late applications. Therefore, the Admissions Authority will assess all on-time applications and check applicant details against the Authority's Council Tax records. If you are the applicant, and live in Denbighshire, then you **must** ensure that your name is registered at the property you live at for Council Tax purposes, i.e. the address used for your application address.

For those applicants we are unable to confirm via Council Tax, then we email the applicant to request evidence which shows you living at the property address used. There will be a set period within which you need to provide this information, and a deadline date will be given. Details on how to respond and where to return the evidence will be provided.

If no appropriate evidence is received within the timeframe set, then your application will be considered **after** those which have. This can then result in places being refused.

The list of evidence accepted from the **applicant** is shown below.

One of the following documents would need to be provided :

- **A recent council tax bill (if you live outside of Denbighshire)**
- **A driver's license**
- **A recent utility bill (this must be no older than 6 months)**
- **A signed tenancy agreement**
- **A mortgage statement (this must be no older than 6 months)**

The above documentation must be for the address used on the application and in the applicant's name for it to be accepted.

All evidence **must** be received by the deadline to be considered.

If the Authority receives any other proof which does not contain the applicants name but is from the same address, and is from another person with parental responsibility, then the Authority will try and verify their details using:

- The family information registered within the Authority's Education Portal* or
- We will check school records to see if the person is registered as part of the family (and with parental responsibility) at the same address.

*When applications are made using the Education Portal other family members can be registered.

For these circumstances above you may also be requested to provide additional information in the form of a child's birth and/or marriage certificate

If the Authority is unable to verify any of the above, or if it is received beyond the deadline date, then the evidence will not be accepted.

1.9 Additional Learning Needs (ALN) provision

The aim of the Local Authority is to make suitable and relevant educational provision for all children with Additional Learning Needs, whether they have an IDP (Individual Development Plan) or not, so that they are able to develop to their full potential.

Pre-school children with Additional Learning Needs are identified by an outside agency. Children of school age with Additional Learning Needs will be identified in the first instance by appropriately trained school staff. Following a period of specific intervention and depending on the level of need, children with identified Additional Learning Needs may be assessed by a team of professionals, which could include Educational Psychologists, teachers with specific skills and specialists in community medicine. Arrangements will then be made to provide suitable educational provision.

If an IDP names a specific school, then that pupil could be an excepted pupil and be admitted, even if by doing so the Admission Number for the school is exceeded. Therefore, if appropriate, and in accordance with parent's parental preference, provision will be made available in mainstream schools. Parents who wish to appeal against the named school in an IDP, or against the fact that no school has been named, can appeal to the Education Tribunal for Wales.

1.10 Early education

The Welsh Government provides funding for Local Authorities to offer funded 10-hour places for children following their 3rd birthday. The Authority funds places for the Spring and Summer term for children who have their 3rd birthday before 31st December, and places for the Summer term for children who have their third birthday before 31st March.

The Local Authority funds places within Non-Maintained/Maintained Nursery settings and to receive funding, settings must be registered with Denbighshire County Council's Foundation Learning Team and ESTYN to ensure high standards and quality provision. Non-Maintained settings must also be registered with Care Inspectorate for Wales.

In order to register a child for Early Education, a copy of the child's birth certificate and proof of address will be required. Funding can only be provided once an online application has been received by the team.

To make an application for 10 hours funded Early Education, parents should speak to their chosen setting or visit the 'Early Education Denbighshire' webpage for more information.

https://www.denbighshire.gov.uk/en/childcare-and-parenting/early-education/earlyeducation-10-hours-funded-education.aspx

1.11 Education after statutory school age (post-16 provision).

All young people complete their period of statutory education on the final Friday in June during the school year in which they reach their 16th birthday, and can progress to the pathway most appropriate to their needs. This pathway could be in further education in sixth form or college, work-based training or employment. These opportunities are accessed through the Common Applications Process (CAP) on Careers Wales Online (CWOL). The contact details of all providers can be obtained through CWOL.

1.12 Welsh language in Denbighshire schools

Parents can apply for a place at any Welsh medium school, and the Authority will make an offer if a place is available. Denbighshire County Council will provide free transport to learners who meet the entitlement criteria set out in the Learner Transport Policy. When we have received more applications for a school than there are places, then the 'nearest suitable school' is the closest of these Welsh medium schools to the pupils home address.

- The Welsh Advisory Team provide intense Welsh language support to pupils aged 7-11, who transfer to a Welsh medium school and have not previously received Welsh medium education.

If parents express a preference for education through the medium of Welsh, pupils are eligible for free home to school transport in accordance with the transport policy.

1.12.2 'Nearest suitable school' at secondary stage (Key Stage 3 and 4)

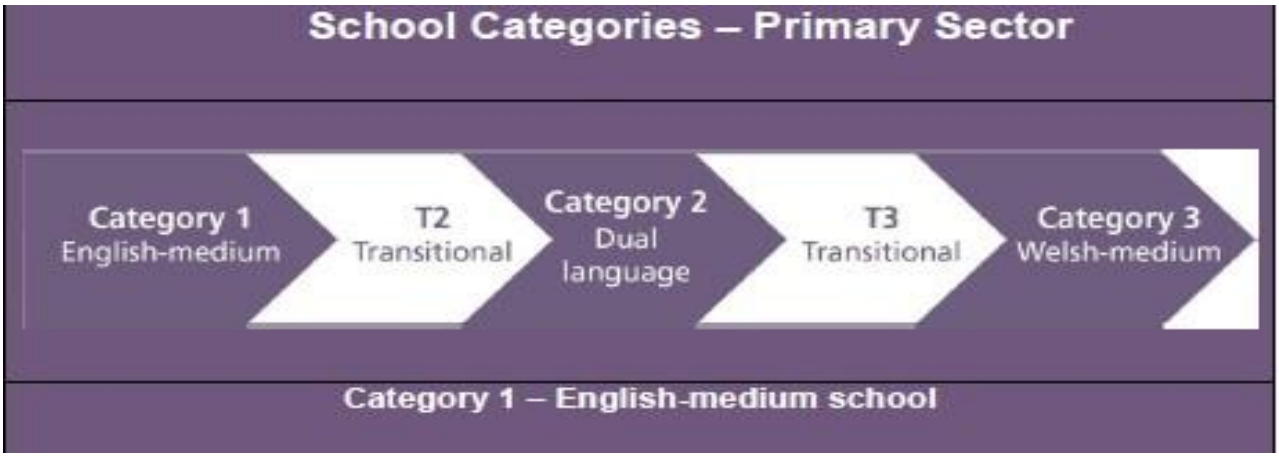
The secondary schools in Denbighshire delivering Welsh-medium education are:

School Name: Ysgol Brynhyfryd
Language Category: 2
Town Locality: Ruthin
School Name: Ysgol Dinas Bran
Language Category: 2
Town Locality: Llangollen
School Name: Ysgol Glan Clwyd
Language Category: 3
Town Locality: St. Asaph

However, some Denbighshire residents may live nearer to Welsh-medium provision out of county. These are:

School Name: Ysgol Y Berwyn
Language Category: 3
Town/ Locality: Bala
Local Authority: Gwynedd
School Name: Ysgol Morgan Llwyd
Language Category: 3
Town/ Locality: Rhosnesni
Local Authority: Wrexham
School Name: Ysgol Maes Garmon
Language Category: 3
Town/ Locality: Mold
Local Authority: Flintshire

For the purpose of oversubscription and transport eligibility, the 'nearest suitable school' is the closest of the schools to the pupil's home address.



Category 1 – English medium school

English is the school's main language of internal communication as well as with parents and carers. There is recognition that creating a Welsh language ethos within the school will support and encourage positive attitudes towards Welsh language use.
A learner in a school of this category will be able to read, write, speak and listen in English according to age and ability, and will have some understanding of Welsh. Welsh will be taught and assessed as part of the Area of Learning and Experience (AoLE) for languages, literacy and communication.

At least 15% of the learners' school activities (both curricular and extra-curricular) will be in Welsh.

Category 2 – Dual Language

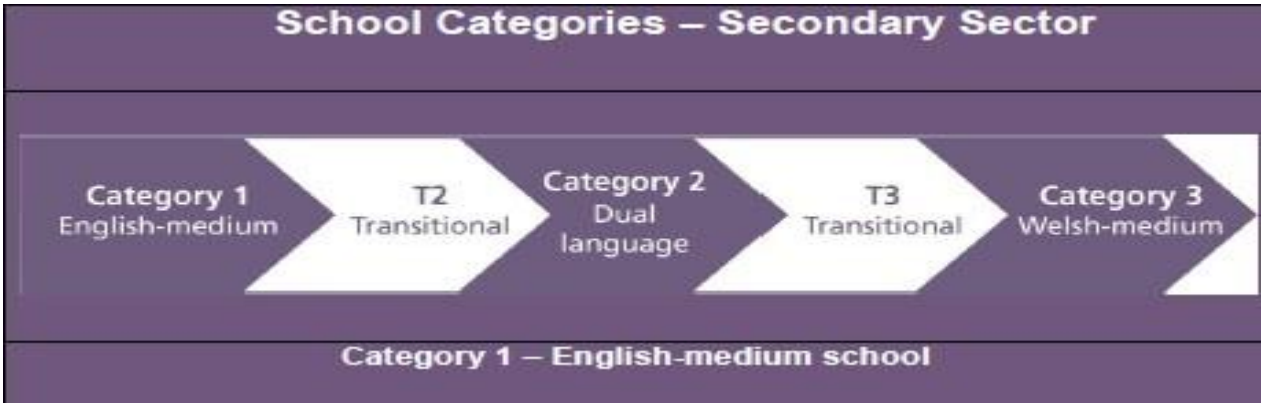
Welsh and English will be used for internal communication as well as with parents and carers. There is clear understanding that maintaining a Welsh language ethos within the school will support positive attitudes towards Welsh language use. A learner in a school of this category will be able to speak, read, write and listen in English and Welsh according to age and ability. Welsh language skills will be further strengthened by increasing the amount of learning opportunities (curricular as well as extra-curricular) offered through the medium of Welsh. Where Welsh is used as a medium of learning, occasional English is used at times to reinforce the learners' understanding.
With the right support, learners could progress to a Category 3 Welsh-medium secondary school.

At least 50% of learners' school activities (both curricular and extra-curricular) will be in Welsh. This could be achieved in different ways depending on the school context. It could be by using full Welsh-medium immersion up to age 7 with choice offered in the other year groups, or that 50% of school activities are in Welsh throughout.

Category 3 – Welsh medium School

Welsh is the school's main language of internal communication. Communication with parents and carers is in either English, Welsh or bilingually as needed. This is a school with a strong Welsh language ethos at its core, supporting and enabling learners' Welsh language use in all social context in and outside of school.
In a Welsh immersion setting all learners are taught fully in Welsh, with English being used on occasion to ensure understanding during early immersion.

From aged 7 onwards at least 80% of learner's school activities (both curricular and extracurricular) will be in Welsh.



Category 1 – English medium school

English is the school's main language of internal communication as well as with parents and carers. There is recognition that creating a Welsh language ethos within the school will support and encourage positive attitudes towards Welsh language use.
A learner in a school of this category will be taught mainly through the medium of English, and will be able to speak, read, write and listen in English according to age and ability. Welsh is taught as part of the Area of Learning and Experience (AoLE) for languages, literacy and communication.

At least 15% of the learners' school activities (both curricular and extra-curricular) will be in Welsh.

Category 2 – Dual Language

Welsh and English will be used for internal communication as well as with parents and carers. There is clear understanding that maintaining a Welsh language ethos within the school will support positive attitudes towards Welsh language use.
A learner in a school of this category will be able to speak, read, write and listen in English and Welsh according to age and ability. Welsh language skills will be further strengthened by increasing the amount of learning opportunities (curricular (AoLEs) as well as extracurricular offered through the medium of Welsh

At least 40% of learners undertaking at least 40% of school activities (both curricular and extra-curricular) in Welsh.

Category 3 – Welsh Medium School

Schools in this category are sectioned into two parts: Category 3 Welsh-medium and Category 3P designated Welsh-medium.
For all schools in this category Welsh is the main language of internal communication.

Communication with parents and carers is in either English, Welsh or bilingually as needed.

These are schools with a strong Welsh language ethos at their core, supporting and enabling learners' Welsh language use in all social contexts in and outside of school. A learner in this category of schools will be able to speak, read, write and listen in both English and Welsh according to age and ability.

Category 3 – Welsh-medium school will offer a wide range of their Areas of Learning and Experience (AoLE) through the medium of Welsh. At least 60% % of learners undertaking at least 70% of their school activities (curricular and extra-curricular) in Welsh.

Category 3 schools are expected to continue to reflect the linguistic context of the area whilst working towards increasing their Welsh medium provision over time.

Category 3P – Designated Welsh-medium school will deliver all Areas of Learning and Experience (AoLE) through the medium of Welsh.

100% of learners undertaking at least 90% of their school activities (curricular and extracurricular) in Welsh.

1.13 Oversubscription criteria

If more parents express a preference for a particular school year than there is room for, then the oversubscription criteria will be applied.

1.13.1 Primary criteria

1. Children who have Looked After Children status, and "previously Looked After Children"
2. Children who have a statement of Special Educational Needs, which names the requested school
3. Children for whom the preferred school is the nearest 'suitable school' by shortest walking route, in terms of the child's age, and the parental language preference or faith preference for schools affiliated to the Church in Wales
4. Children who will have a sibling at the requested school on the expected admission date
5. Multiple birth children, whose siblings have applied for a place in the same year group

6. Children who do not qualify under criteria 1-5, ranked by the distance from their home to the requested school's gate, measured by the shortest walking route

1.13.2 Secondary criteria

1. Children who have Looked After Child status, and "previously Looked After Children"
2. Children who have a statement of Special Educational Needs, which names the requested school
3. Children for whom the preferred school is the nearest 'suitable school' by shortest walking route, in terms of the child's age, and parental language preference or faith preference for schools affiliated to the Church in Wales
4. Children who will have a sibling at the requested school on the expected admission date
5. Children whose primary/junior school is a designated feeder* for the requested secondary school
6. Multiple birth children, whose siblings have applied for a place in the same year group

7. Children who do not qualify under criteria 1-6, ranked by the distance from their home to the requested school's gate, measured by the shortest walking route

* The child's primary/junior school is only considered a 'feeder' if, at the point of joining the school, it was the nearest suitable to the child's home at that time.

1.14 Neighbouring Authorities

If you are a resident in Denbighshire and you wish to express a preference for a school in a neighbouring Authority, you should complete the appropriate Denbighshire form and return it to School Admissions (contact details on page 3). Denbighshire has coordinated admission arrangements with neighbouring counties.

Local Authority: Conwy
Admissions Office, telephone number: 01492 575592
Local Authority: Flintshire
Admissions Office, telephone number: 01352 704068

Local Authority: Gwynedd

Admissions Office, telephone number: 01286 679904

Local Authority: Wrexham

Admissions Office, telephone number: 01978 298991

2.0 Free School Transport

2.1 Criteria

Free school transport will be granted to the nearest suitable school provided that the distance criterion is met, which is currently:

- 2 miles or more for primary-aged pupils, and
- 3 miles or more for secondary-aged pupils

If your child is not eligible under the distance criterion, free school transport may still be available subject to certain discretionary allowances. For full details please visit the Denbighshire website and see our Learner Transport Policy.

The nearest suitable school is a school that provides education appropriate to the age, ability, aptitude of the learner, and any learning needs that they may have.

IMPORTANT – Parents / Carers are advised to consider the school transport implications before making an expression of preference for a school place. Please see Denbighshire's Learner Transport Policy.

2.2 Applying for School Transport

You can apply online at Denbighshire's website. The form can also be requested by emailing schoolsupport@denbighshire.gov.uk To find your nearest school please use the postcode search facility on out website.

If your child has additional needs, you will need to apply directly to the Additional Learning Needs team for transport to be assessed. Their forms are available on Denbighshire's website and their contact details are shown on page 3.

2.3 Pickup-points

For Secondary School Transport, Denbighshire uses pickup points at suitable locations for pupils to access transport to and from school. Details of the pickup points used will be provided by Passenger Transport once an application has been approved.

3.0 General information about Education & related services

3.1 Parental responsibility

The Children Act 1989 introduced the concept of parental responsibility and defines it as: “All the rights, duties, powers, responsibilities and authority which by law a parent of a child has in relation to the child and his property.”

The guidance to the act states that parental responsibility is concerned with “bringing the child up, caring for him and making decisions about him, but does not affect the relationship of parent and child for other purposes. Thus, whether or not a parent has parental responsibility for a child does not affect any obligations towards the child, such as a statutory duty to maintain him.”

Schools need to know who has "parental responsibility" for each child registered in the school. This is to ensure that proper authority is given when the school needs parental permission. It will also ensure that persons with parental responsibility, with whom the child does not live, can be provided with school reports and given an opportunity to take part in the child's education. Unless otherwise determined by a court order.

Acquiring parental responsibility:

- Biological mothers always have parental responsibility for a child.
- Fathers also have parental responsibility for a child if the father is married to the mother at the time of the child’s birth. This continues after any divorce/separation/remarriage even if the child lives apart from them.
- Unmarried fathers have parental responsibility where the mother and father register the birth of the child together (this is an amendment to the Children Act 1989, which came into force on the 1st December 2003 and is not retrospective).
- Unmarried fathers, step-parents, relatives and other persons can obtain parental responsibility but they do not have it automatically.

Parents are asked to cooperate with school staff by providing the school with details of the persons with parental responsibility for a pupil. Any changes in the arrangements for parental responsibility or in the day to day care of the child should be notified to the school.

3.2 Every day at school counts

Parents must seek permission for all absences, including holidays during term time, by contacting the school to request an ‘absence request form’. This needs to be completed

and returned to school prior to any absence. A list of all term/holiday dates is available on www.denbighshire.gov.uk/education.

3.2.1 The Law

The law advises that parents do not have the right to take their child(ren) out of school for holidays during term-time. In exceptional circumstances Headteachers (or, in their absence, Deputy Headteachers) may allow parents to take their child(ren) out of class for up to ten days in a school year. If parents take their child(ren) on holiday without the school's permission, or if the child(ren) do not return on the agreed date, this will be recorded as unauthorised absence (truancy). If the child has continually been absent for 20 school days, this could result in parents having to apply to a different school for their child(ren). Parents may also receive a Fixed Penalty Notice (fine) from the Local Authority.

3.2.2 School's decision

When deciding whether to allow term time leave, the school will consider:-

- the child's age;
- the time and duration of the leave;
- the child's record of attendance;
- previous term-time absences.

It is important that parents carefully consider the implications of taking their child out of school during term-time.

There are only 190 statutory school days in one year. There are 175 days (weekends and school holidays) available to use for holidays, which would not have a negative effect on a child's education. Every day at school is important for all children.

3.2.3 Parent's decision

What parents need to consider:-

There are times during a school year when a child may experience particular problems because of term time leave such as:-

- disadvantages, if it is close to exams or tests;
- disadvantages, particularly during GCSE exams, coursework and final studies in Years 10 & 11;

- settling in problems during the first year at a new school, especially at a period of transition from Year 6 Primary to Year 7 Secondary;
- children who need help in certain subjects need to access all the educational support that is offered;
- some children may find it difficult to renew friendships with their classmates when they return to school;
- children may miss out on valuable group work with classmates that cannot be repeated;
- it could embarrass and lower a child's self-esteem to have to ask for help to catch up in each lesson;
- it could be disruptive for other pupils in lessons, when a child needs extra help to catch up;
- missing "Induction Week", when Year 6 primary pupils visit their new secondary school, to familiarise themselves with the new school layout.

Parents must consider the negative message they are giving their children by letting them think it is acceptable to miss school.

3.3 Curriculum for Wales

Curriculum for Wales is a vision for all learners from 3 to 16 years old. It is a continuum with all learners following the same curriculum at a level appropriate to their stage of development. The four purposes are the shared vision and aspiration for every child and young person. A school or setting's curriculum is everything a learner experiences in pursuit of the four purposes. It is not simply what is taught, but how it is taught and crucially, why it is taught.

Over the course of their time in school, learners will have opportunities to acquire the experiences, knowledge and skills that they need for employment, lifelong learning and active citizenship.

3.3.1 Foundation Learning

Foundation Learning forms part of the 3 to 16 Curriculum for Wales and is designed to reflect the specific learning and development needs of children up to the age of 8 or learners who have additional developmental needs. Foundation Learning focuses on the pedagogical teaching and learning approaches which scaffold the learning and

development for all children in the early years, or learners who might have similar developmental needs.

Foundation Learning places great emphasis on developing children's skills and understanding through the following features:

- **Play and play-based learning** - Play is a fundamental right for all learners. Children have a strong desire to play. Through play and playful experiences, learners are able to find ways to experience a range of emotions and learn about the world they inhabit with others.
- **Being outdoors** - Being outdoors is particularly important for learners in this period of learning. Learning outdoors can lead to high levels of well-being, confidence and engagement. In an outdoor environment, learners can explore, practise and enhance their skills.
- **Observation** - Observation should play a key role in the everyday practice of practitioners. Through it, they will gain a greater understanding of the needs, skills and progress of individuals and groups of learners. Observation should maintain a focus on learners' present needs and practitioners should resist the temptation to rush through skills, knowledge and experiences as this can have an adverse effect on learning.

- **Authentic and purposeful learning** - Learning is most effective when learners are actively engaged in experiences that stimulate their interest, ignite imagination, inspire curiosity and promote positive dispositions. These experiences should encourage learners to investigate, explore, create and be active participants in their learning. Relevant and meaningful experiences that are rooted in real-life contexts will enable learners to make connections, apply knowledge and consolidate skills.

3.4 The Curriculum Offer

During primary education and for the first years of secondary education (years 7, 8 and 9) all schools offer a broad and balanced curriculum based around 6 areas of learning and experience:

- Languages, Literacy and Communication
- Mathematics and Numeracy
- Science and Technology
- Health and Well-being
- Humanities
- Expressive Arts

The legal requirements for a curriculum for learners aged 14 to 16 are different to those for a curriculum for learners aged 3 to 14. This is to take account of the choices that learners make in year 9 around some of the courses of study that lead to qualifications.

3.5 14 to 19 Provision

All young people in Denbighshire's secondary schools have access to a wide range of courses to meet individual needs and aspirations. The County Council ensures that at 14, all learners are offered a broad range of courses in recognition of Wales' new 14-16 Learner Entitlement. As the final stage of the new Curriculum in Wales, the entitlement ensures that the curriculum offer at 14-16 is purpose-driven, broad and appropriate. From September 2025, learners will begin to follow the new Made for Wales GCSEs, as well as existing skills and vocational courses, with further new skills and vocational qualifications available from September 2027. The entitlement will also prioritise support for learners to become more effective, Careers and Work-Related Education, as well as significant support for their post-16 pathway choices. All young people have access to a wide and diverse range of A Level and vocational courses at post-16, within Denbighshire.

3.6 Careers guidance

Careers Wales is the all Wales, all age, bilingual careers information, advice and guidance service that delivers the statutory service of impartial careers information, advice and guidance (CIAG) to individuals who need help planning their future; whether they are in school, colleges of further education, training, unemployed or at risk of redundancy.

They also aim to work in partnership with stakeholders to deliver a range of targeted services, maintaining links between employers, schools and colleges to enrich students' understanding of the world of work as well as delivering a range of strategic projects such as Individual Skills Gateway (ISG) for unemployed adults requiring CIAG to help them access employment.

The CareersWales.com website provides a wide range of labour market information, careers planning and development tools and access to services in support of Welsh Government programmes like Jobs Growth Wales (JGW), Apprenticeship Matching Service (AMS) and the ReAct scheme.

Careers Wales' services are available face-to-face; over the telephone; and online. For more information, please call 0800 028 4844 or visit our website.

3.7 *Religion, Values and Ethics (and Religious Education for year 10 and 11 pupils)*

Religion, Values and Ethics (and Religious Education for year 10 and 11 pupils) is taught in community and voluntary-controlled schools in line the Denbighshire Agreed syllabus for Religion, Values and Ethics. The Agreed Syllabus is reviewed on a 6 yearly basis. Copies can be obtained from the schools or from the local authority. Voluntary-controlled schools can, if requested by parents, provide RVE in line with the teachings of the designated faith of that school.

Religion, Values and Ethics at Voluntary Aided schools is the responsibility of the governing body and is taught in line with the school's trust. The trust deed is the document, which sets out the basic values and beliefs of the school. Voluntary aided schools must also teach RVE having regards to the Denbighshire Agreed Syllabus for RVE.

Parents do not have the right to withdraw their children from Religion, Values and Ethics. Year 10 and 11 pupils can still be withdrawn from Religious Education lessons.

All schools provide daily acts of collective worship (DACW) for all pupils (aged 518). Parents can withdraw their children from daily acts of Collective Worship. Sixth form pupils can withdraw themselves from daily acts of Collective Worship

3.8 English as an Additional Language (EAL) Service

The 'English as an Additional Language' (EAL) Service operates mainly in English Medium Schools, offering English language support to minority ethnic pupils. The service deals exclusively with isolated learners i.e. there may be only one child in the school from their language community or heritage group.

The service consists of a team of teachers who work with the child(ren), to develop their ability to communicate at all levels in English and thereby fully access the National Curriculum. Pupils are normally referred to the service by Headteachers.

3.9 Healthy schools

The 'Denbighshire Healthy Schools Scheme' is a local scheme within the Welsh Government's 'Welsh Network of Health and Wellbeing Promoting Schools'. A healthpromoting school is one that actively promotes and protects the physical, mental and

social health and well-being of its community through positive action. This would include incorporation of health into policy, planning and staff development with regard to curriculum, ethos, physical environment and community relations. All Denbighshire schools are part of the scheme and some have achieved national recognition.

Schools work with partner agencies such as the police, school nurses and NSPCC to develop actions. For example, supporting good emotional health and wellbeing, promotion of healthy eating developing active break times, playground buddy schemes, provision of afterschool clubs such as sports or cooking, improving drug and alcohol education, sex and relationship education and more.

3.10 School Governors

Each school has a governing body, which plays an important part in the life of the school. It has a general responsibility for the conduct of the school and a range of specific responsibilities, including the school's finances and the appointment of staff. Governing Bodies are made up of local people and will include parents, persons appointed by the Local Authority, teachers, non-teaching staff, the Headteacher and may include representatives of the local community, representatives of the church and Associate Pupil Governors (the latter in Secondary schools only). The number of members will depend upon the size of the school.

All school governing bodies include parent governors who are normally elected by parents of registered pupils of the school. Further information can be obtained directly from the school.

3.11 Safeguarding

Every school in the County has a duty to adhere to the All Wales Child Protection Procedures 2016 and the Social Services and Well-bring (Wales) Act 2016, and play an important role in recognising and referring alleged cases of abuse.

All schools have a pastoral responsibility towards children and young people. They play an important role in the prevention of abuse and neglect through creating and maintaining a

safe environment for children and young people teaching them about staying safe from harm, and how to share any worries or concerns.

Teachers and support staff have a crucial role to play in working closely with Children Services with regard to safeguarding children. All schools have a safeguarding policy and a designated safeguarding teacher to act as a source of expertise and advice. The designated teacher is responsible for ensuring that all staff, including new and temporary staff know the procedures and where to obtain advice, and are encouraged to share their concerns. All schools have a designated safeguarding governor.

The Authority has an officer with designated responsibility for safeguarding who is able to give advice to schools and governing bodies, including advice when allegations are made against staff. The Authority also ensures training and assessment is in place for school staff and supports schools in their role of safeguarding children.

3.12 Anti-Bullying

All schools adhere to key principles in the UN Convention on the Rights of the Child, the Welsh Government and Denbighshire guidance and have anti-bullying policies and procedures in order to deal with any incidents which may occur. If parents have any concerns about this issue they should contact the school in the first instance.

- All bullying is unacceptable, regardless of how it is delivered or what excuses are given to justify it;
- All children/young people deserve to receive their education free from humiliation, oppression and abuse. Every person who is a part of a school has a responsibility to take action to care for each other;
- Each school recognises the detrimental effect on pupils who may be subjected to bullying and will work actively to minimise the risks;
- Schools recognise that steps must be taken to tackle sexual, racial, homophobic bullying and any bullying based on difference;
- Victims of bullying will be treated in a supportive manner and after care must be made available.

This policy applies to all children and young people in our schools.

3.13 General Complaints Procedure

Many matters can be dealt with quickly and effectively by an initial informal approach to the Headteacher or other appropriate member of staff in the school. This is the first reasonable step, and unless the circumstances are exceptional, the Local Authority and the Governing Body of the school would expect this step to have been completed before presenting the complaint formally.

All schools in Denbighshire work to a single Complaints Procedure. Copies of the Procedure is available from school. The Procedure sets out the school's commitment to dealing with the issues and explain the different stages through which the complaint can be taken.

Similarly, with complaints regarding the Authority's actions (or lack of action), parents, guardians or general members of the public who wish to make a complaint should discuss the matter in the first instance with an appropriate Officer of the Authority. If dissatisfied with the response, the complainant should contact the Local Authority's Complaints Officer. All complaints relating to the Local Authority or any of its Officers will be dealt with in accordance with the Corporate Complaints Procedures.

3.14 Denbighshire Family Information Service

The Denbighshire Family Information Service (FIS) provides quality, accessible and impartial information. It also offers guidance on a full range of childcare services and resources available in Denbighshire including:

- Childminders
- Day nurseries
- Breakfast and after-school clubs
- Playgroups
- Parent and toddler groups
- Holiday clubs and playschemes
- Help with childcare costs and childcare vouchers
- Starting your own childcare business
- Education
- Organisations and helplines for parents
- Services for children with special needs
- Things to do in the school holidays
- Leisure activities

The Denbighshire Family Information Service staff aim to provide a high quality, timely, free and fully bi-lingual service by offering a telephone enquiry service with 24hr answer machine, e-mail service and online internet access to information.

It also provides information on specific issues affecting families of children aged 0-20. Contact details for the service are on page 3.

3.15 Denbighshire Welfare Rights

Did you know that about £35m per year goes unclaimed or underpaid in state benefits and tax credits in Denbighshire?

Please contact your Welfare Rights Advice Line (see page 3) if you would like independent information, advice or appeal representation with:

- social security benefits and tax credits;
- housing rights;
- employment rights;
- personal debt;
- saving energy; and
- contacting relevant community services.

3.16 Free School Meals

Families qualify for free school meals if the parent is in receipt of one of the following:

Income Support, Job Seekers Allowance (Income Based), Employment & Support Allowance (Income Based), Pension Credit (Guaranteed Credit), Child Tax Credits (with NO working tax credit), with an annual taxable income of under £16,190 (correct at the time of publication), Support under Part VI of the Immigration and Asylum Act 1999, or Universal Credit.

Foster children are not eligible for free school meals.

Please contact the Denbighshire Benefits department for further information (contact details on page 3).

3.17 School Essentials Grant (Uniform Grant)

If your child is going into reception, year 3 or year 10 in September and you receive a qualifying benefit (below), you may be entitled to a grant of £125 towards the cost of their school uniform. If your child is going into year 7 in September and you receive a qualifying benefit, you may be entitled to a grant of £200 towards the cost of their school uniform.

- Income support
- Income based job seekers allowance
- Income related employment and support allowance
- Child tax credit (but not working tax credit) with an annual income below £16,190
- Pension credit (guaranteed credit)
- Support under Part VI of the Immigration and Asylum Act 1999
- Universal Credit and your yearly net earnings must be no more than £7,400

You cannot receive a school uniform grant if you are in receipt of Working Tax Credit. Please contact the Denbighshire Benefits department for further information (contact details on page 2).

3.18 Term dates

The term dates for school years 2026/27 and 2027/28 are available on the Denbighshire website. For details of staff training days, please approach your child's school.

3.18.1 Staff training days

There are 5 statutory training days for staff, during which schools will be closed to pupils. **Please contact your child's school for details on training days** as they vary between individual schools.

3.19 Family holidays during term time

The average number of days in a school year is 190, therefore there are approximately 175 days every year to arrange breaks and holidays. There is no automatic right to withdraw pupils from school for a holiday and, in law, parents must request permission from the Headteacher in advance. You must contact the school to obtain a holiday form before

booking holidays, as permission is not automatic. Please consider the information detailed in 3.2 that ‘Every day at school counts’.

3.20 School closure information

Please visit the Denbighshire website, for up-to-date information in relation to school closures due to exceptional circumstances.

4.0 School Admissions Policies – Voluntary Aided Schools

4.1 Christ the Word Catholic School

4.1.1 How to apply

Parents must complete a Local Authority Preference Form or apply online via the website. If you wish to have your application considered against that school's oversubscription criteria then you should ALSO complete the Supplementary Information Form (SIF) which is available from the school.

A SIF can be obtained direct from the school. The SIF is to be returned to the school by Parents applying after this date must return the SIF as soon as possible. The SIF alone does not constitute an application; parents must also complete the Admissions Application Form.

Having reviewed with the LA and the Diocese the schools admissions arrangements the Governing Body has set its admissions number for the school’s year commencing September 2026, as follows:

- The admission number for Nursery is 60
- The admission number for Reception is 60
- The admission number for Year 7 is 100 (as with all other year groups above).

Children that hold a Nursery place are not automatically entitled to a Reception place; the relevant application form must be completed within the timetable specified in this policy. Pupils admitted to the Primary phase have the right to transfer to the Secondary phase at the end of Year 6.

The admission number for Year 7 will be the number of vacancies available after factoring in all the Year 6 pupils. For example, if the 60 children in Year 6 chose to remain in the school for Year 7 the number of vacancies would be 40.

If the number of applications exceeds the admission number, the Governors will give priority to applications for both primary and secondary phase in accordance with the criteria below, provided applications are received before offers of places are made.

4.1.2 Oversubscription criteria for primary places

1. Looked after children or children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
2. Catholic siblings- children who will have a sibling in the school at the time of admission.
3. Catholic children whose home address is within the parish boundaries named for the school; Rhyl, Prestatyn and Rhuddlan, St Asaph, Denbigh and Ruthin, Abergele and Towyn.
4. Other Catholic children.
5. Children, who are baptised or dedicated members of other Christian Churches. (Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.)
6. Children of other faith traditions whose parents express a desire for a Catholic Church School education. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
7. Other Children whose parents express a desire for a Catholic Church School education.

4.1.3 Oversubscription criteria for secondary places

1. Looked after children or children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
2. Catholic siblings- children who will have a sibling in the school at the time of admission.

3. Catholic children whose home address is within the parish boundaries named for the school; Rhyl, Prestatyn and Rhuddlan, St Asaph, Denbigh and Ruthin, Abergele and Towyn.
4. For Year 7 only Catholic children who live in the primary school defined areas of Ysgol St Joseph's in Colwyn Bay, Ysgol Blessed William Davies, Llandudno and Our Lady's, Bangor.
5. Other Catholic children.
6. Children, who are baptised or dedicated members of other Christian Churches. (Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.)
7. Children of other faith traditions whose parents express a desire for a Catholic Church School education. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
8. Other Children whose parents express a desire for a Catholic Church School education.

In each categories the Governors will give priority to those children who have a brother or sister attending the school at the time of the admission and then to those children living closest to the school determined by the shortest distance.

The distance will be measured by the shortest walking route between the child's permanent home address and the schools main entrance using the local authority's computerised measuring system.

Any child for whom the school is named in a Statement of Special Educational needs will be admitted before the application of oversubscription criteria.

If you are unsure whether you fulfil the admission criteria or you want further information you are invited to contact the Headteacher at the school.

4.1.4 Late Applications

All applications will be considered at the same time and after the relevant closing date. Applications received after that date will be **treated as late applications** and will not be considered until **after** the main allocation of places has taken place. If a good reason is provided for submitting a late application e.g. when a single parent has been ill for some time, or a family has just moved into the area, or is returning from abroad – provided

applications are received before offers of places are made the application will be accepted as on time. Please be aware that evidence may be required to support this information. Looked after children and children with statements of SEN that name a specific school **must** be admitted regardless of when their application was received.

4.1.5 Definition of Parents

'Parents' include all those people who have a parental responsibility for a child as set out in the Children's Act 1989. Where responsibility for a child is 'shared', the person deemed to be the person responsible for completing the application is the person receiving Child Benefit and whose address will be used for admission purposes.

In case of dispute between parents, where more than one parent has parental responsibility and they do not agree to an application being made to a particular school, a temporary school place will be offered until any dispute is resolved by both parents as a personal matter.

4.1.6 Definition of a Looked After Child

A Looked After Child is given under section 22(1) of the Children Act 1989. A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, child arrangements order or special guardianship order.

4.1.7 Catholic children

For a child to be considered as a Catholic evidence of a Catholic Baptism or reception into the Catholic Church. A baptismal certificate or a letter from their priest confirming their baptism or reception will suffice. Baptism should take place before the closing date for applications. **Catholic** means a member of a church in communion with the See of Rome. This includes the Eastern Catholic Churches.

Those who have difficulty obtaining written evidence of baptism for a good reason, may still be considered as baptised Catholics but only after they have been referred to the parish priest who after consulting with the Episcopal Vicar, will decide how the question of baptism is to be resolved and how written evidence is to be produced in accordance with the law of the Church.

Parish Boundaries are as shown on a map available for inspection in school and the school's website.

4.1.8 Home Address

Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address. Families who are due to move house should provide:

1. a Solicitor's letter confirming that exchange of Contracts has taken place on the purchase of a property; or
2. a copy of the current Rental Agreement, signed by both the Tenants and the Landlords, showing the address of the property; or
3. in the case of serving H.M. Forces personnel, an official letter confirming their date of posting from the MOD, FCO or GCHQ.

4.1.9 Definition of Siblings

For applications made in the normal admission round a relevant sibling is a child who has a brother, sister, stepbrother or stepsister, half brother or half sister or is a foster child or adopted child living in the same family unit in the same family household and address who attends the preferred school in any year group excluding the final year or, in the case of siblings in Year 6, where a Secondary application has been submitted for an alternative school. Biological siblings who attend the preferred school in any year group excluding the final year will also be treated as siblings irrespective of place of residence. Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings.

4.1.10 Multiple birth siblings

Where a family of multiple birth siblings request admission and if one sibling has been offered the last place the 'excepted pupil' rule comes in and the others will be offered a place.

4.1.11 Waiting List

Applicants declined a place during and outside of the normal admission round will be placed on a waiting list until 30th September of the relevant academic year. If places become available whilst on this list, the oversubscription criteria will be applied and the

most eligible child will be offered the place. Only factors relevant to the oversubscription criteria will be used when making offers; the length of time a child has been on the list will not be considered, for example.

Unsuccessful applicants that apply for a school place after the school year has begun will be placed on a waiting list until the end of the relevant school term. Applicants wishing to extend the duration their child remains on the list may do so for a further school term. Applicants will not be required to complete further admission forms, though must contact Headteacher and ensure the information held is current.

4.1.12 'In Year' applications

Parents wishing to apply for a school place after the academic year has begun will be required to complete a school transfer application form. This is available online via the Denbighshire County Council website, and hard copies are available on request. Decisions will be based on the availability of space according to the published admission number and, if there are too few places available for the number of applicants, the most eligible applicants will be offered places in accordance with the oversubscription criteria. Applicants will receive notification of the Governor's decision within 15 school days (or 28 calendar days, whichever is sooner) from receipt of the application, and of their right to appeal if applicable.

4.1.13 Offer withdrawal

The Governors reserve the right to withdraw the offer of a school place where false evidence is received in relation to the application and in offering the child a place, another child was wrongfully declined entry to the school. Parents may submit a fresh application for the school if their offer is withdrawn.

4.1.14 Nursery Education

Nursery education is not statutory provision and parents have no right of appeal if they are unsuccessful in gaining a place.

4.1.15 Right to Appeal

If the Governors do not offer a child a place at this school, it is because the increase in numbers would adversely affect the education of our current pupils. Parents who are dissatisfied with the decision of the Governors not to admit a child may appeal. If you

exercise that right, the appeal must be forwarded to the Clerk of the Governors of the school.

The Appeals Panel then meets to consider all appeals by parents who have been refused a place at our school. This decision is binding for all parties concerned.
Parents who are unsuccessful in securing a school place will be notified in writing of the Governing Body's decision, advised of their right to appeal and how to pursue the appeal. The right to appeal does not extend to Nursery provision however.

4.1.16 Appointment of panel members

The independent appeal panel will conduct the hearing in accordance with the School Admission Appeals Code 2013. Once the singular or collective appeal(s) have been heard, the issued decision is binding on both the Governing Body and the parent.

4.1.17 Admission Arrangements timetable: Admission Arrangements Timetable

- Nursery – applications are available from 22/09/2025, and must be submitted by 16/02/2026. Outcomes will be available on 05/05/2026.
- Reception – applications are available from 22/09/2025, and must be submitted by 17/11/2025. Outcomes will be available on 16/04/2026.
- Junior – applications are available from 22/09/2025, and must be submitted by 17/11/2025. Outcomes will be available on 16/04/2026.
- Secondary – applications are available from 01/09/2025, and must be submitted by 03/11/2025. Outcomes will be available on 02/03/2026.

4.2 Ysgol Trefnant Church in Wales Aided School

4.2.1 How to apply

Ysgol Trefnant Church in Wales Voluntary Aided School accepts pupils between the ages of 4 and 11 years of age (and the ages of 3 and 4 in the Nursery Class if there is one).

As a Church in Wales Voluntary Aided School, the Governing Body of the School is responsible for the admission of pupils. Admission forms can be obtained from the School. The timescale of the Local Authority (LA) admission timetable is followed for the handing out, consideration period and return of these forms.

Pupils are admitted to Reception in the academic year in which they are five, i.e. any child who attains the age of four by 31st August can be admitted in September. A parent can defer their child's entry until the term following their fifth birthday.

The School Standards and Framework Act 1998 requires LA's and Governing Bodies to admit pupils up to the school's pupil admission number (AN). The pupil Admission Number (AN) for the school is 8.

4.2.2 School Admission Arrangements Timetable –

- Nursery – applications are available from 22/09/2025, and must be submitted by 16/02/2026. Outcomes will be available on 05/05/2026.
- Reception – applications are available from 22/09/2025, and must be submitted by 17/11/2025. Outcomes will be available on 16/04/2026.
- Junior – applications are available from 22/09/2025, and must be submitted by 17/11/2025. Outcomes will be available on 16/04/2026.

4.2.3 Admission to the Primary School

All applicants will be admitted to the school unless the number of applications exceeds the admission number (AN). In the event that the number of applications exceeds the number of places available, then the following oversubscription criteria will be applied in the order set out below, to decide which pupils to admit.

Please note, any child for whom the school is named in a statement of special educational needs will be admitted before the application of oversubscription criteria.

4.2.4 Oversubscription Criteria

a) Looked after children and previously looked after children who are baptised members of the Church in Wales. Acceptable evidence of baptism is a baptism certificate signed by a cleric on behalf of the place of baptism.
b) Other looked after children and previously looked after children.
c) Pupils whose home address is within the ecclesiastical boundaries of the parish of Holy Trinity Trefnant (giving a higher priority to pupils who also meet criterion d) below) (a map showing the ecclesiastical parish boundaries of Holy Trinity Trefnant is available at the school)
d) Pupils with a sibling who will continue to be at the school in the next academic year

i.e. Not in Year 6. A sibling is defined as full, half or step brother/sister or an adopted or foster child living in the same family unit.

e) Pupils whose parent(s) (see definition listed below) regularly attend Holy Trinity, Trefnant or one of the churches in its group i.e. Corpus Christi, Tremeirchion, All Saints, Sinan or St Mary's Cefn Meiriadog.
f) Pupils whose parent(s) (see definition listed below) regularly attend another Anglican church and for who this is their nearest VA school.

g) Pupils whose parent(s) (see definition listed below) are active members of another Christian denomination and for whom this is their nearest Church School.
h) Pupils whose parents (see definition listed below) are active members of a nonAnglican Christian denomination and for them this is the nearest Church School.
i) Pupils whose parents (see definition listed below) are active members of another faith and also express a desire for a Church School education.
j) Children whose parents (see definition listed below) wish them to attend a Church in Wales School.

For criteria e-h the Governors will seek information about the frequency of attendance at services and seek confirmation of these details from the local priest or minister on a supplementary form which can be found attached to this policy.

4.2.5 Tie Breaker

Within each category those living nearest to the school are accorded higher priority. The distances are calculated by use of the Local Authority Geographical Mapping System which accurately measures the distance from the home address to the school. This will be measured from front door of home to main entrance door of school. If distances are equal, as calculated by the GIS system, for example a flat in a block of dwellings with the same front door entrance, a differentiation by floor level will be used.

Parents will receive written notification of all admission applications

4.2.6 Late Applications

The school will consider late applications, in the normal admission round, in cases where a viable reason is given. These include when a single parent has been ill for some time, or a

family has just moved into the area, or is returning from abroad provided applications are received before offers of places are made.

All other late applications for the normal admission round will be considered together after those received on time have been allocated places.

4.2.7 Waiting List

A waiting list will be maintained in the event of the school being over-subscribed. Following the allocation of places during the normal admissions round, children will remain on the waiting list until the 30th September in the school year in which they apply. If additional places become available while the waiting list is in operation they will be allocated to children on the waiting list on the basis of the above oversubscription criteria.

4.2.8 Admission appeals

If we do not offer a child a place at this school, it is because the admission number has been reached and an increase in numbers would adversely affect the education of the year group. Parents who are dissatisfied with the decision of the Governing Body not to admit a child may appeal the decision. The information on how to appeal will be included with the letter informing you that your application was unsuccessful. If you exercise that right, the appeal must be forwarded to the Clerk of the Governors of the school.

The appeal will be heard by an independent admission Appeal Panel, convened by the Diocesan Board of Statutory Education according to the Welsh Assembly Government's code of practice on School Admission Appeals. The Appeals Panel hears all appeals by parents who have been refused a place at our school. This decision is binding for all parties concerned.

4.2.9 Allocation of Nursery Places

Local Authorities in Wales have a duty to provide sufficient nursery places in their area. Pupils are admitted to the Nursery, which is part of our Early Years class in the academic year in which they are four – i.e. any child who is three by the 31st August can be admitted in September.

Nursery education is not statutory provision and parents have no right of appeal under the School Standards and Framework Act 1998 if they are unsuccessful in gaining a place. Admission to the nursery class **does not** guarantee admission to the school. If a child has

a place in our Nursery the appropriate application form for admission into Reception must be submitted within the prescribed timescale of the annual admissions round.

Nursery schooling will be provided in the afternoon on the basis of 5 x 2.5 hour sessions per week for each child.

In the event of oversubscription, applications for nursery places will be dealt with by applying the oversubscription criteria.

4.2.10 Definition of Parents

Parents include all those people who have a parental responsibility for a child as set out in the Children's Act 1989. Where responsibility for a child is 'shared', the person receiving Child Benefit is deemed to be the person responsible for completing application forms and whose address will be used for admission purposes.

4.2.11 Parental Responsibility:

Unless otherwise determined by a court order:

- Mothers automatically have parental responsibility
- Fathers also have parental responsibility for a child if the father is married to the mother at the time of the child's birth. This continues after any divorce/separation/remarriage even if the child lives apart from them
- Unmarried fathers have parental responsibility where the mother and father register the birth of the child together (this is an amendment to the Children Act 1989, which came into force on 1st December 2003 and is not retrospective) Unmarried fathers, step-parents, relatives and other persons can obtain parental responsibility but they do not have it automatically. In such cases parental responsibility can be granted through a residency order; being appointed a guardian; being named in an emergency protection order (limited to taking reasonable steps to safeguard or promote the child or young person's welfare); or by adoption.

In case of dispute between parents, where more than one parent has parental responsibility and they do not agree to an application being made to a particular school, a temporary school place will be offered until any dispute is resolved by both parents as a personal matter.

4.2.12 Definition of Sibling

For applications made in the normal admission round a relevant sibling is a child who has a brother, sister, stepbrother or stepsister, half-brother or half-sister or is a foster child or adopted child living in the same family unit in the same family household and address who attends the preferred school in any year group excluding the final year. Biological siblings who attend the preferred school in any year group excluding the final year will also be treated as siblings irrespective of place of residence.

Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings.

4.2.13 'Residing In' and 'Home Address'

The Home Address will be the address used for correspondence related to where "Child Benefit" is paid. In cases where there is doubt of the home address or where a child lives between two homes (split families) or other relevant circumstances, proof of the Home Address must be provided to the school to confirm the address used on the application form. Home address will be the address that complies with the above at the closing date for applications set by the Local Authority. Families who are due to move house should provide:

i) a Solicitor's letter confirming that exchange of Contracts has taken place on the purchase of a property; or

ii) a copy of the current Rental Agreement, signed by both the Tenants and the Landlords, showing the address of the property; or iii) in the case of SERVING H.M. Forces personnel, an official letter confirming their date of posting from the MOD, FCO or GCHQ.

4.2.14 Twins, Triplets, Multiple Births

When the Governing Body are considering twins, triplets or other multiple births for one remaining place, the family will be offered the place and may decide (a) if they will accept it for one sibling whomever they decide or (b) they decline the place and it is offered to the next person in the allocation after the twins/triplets/multiple births. Please note the multiple birth sibling(s) would not be given priority on admission other than considered as a sibling link once the family had accepted the place(s) offered for one of the twins/triplets/multiple births.

4.2.15 How religious affiliation is tested

Reference to “attend / are active members” from oversubscription criteria.

If you are applying under criteria e-h above, a Supplementary Information Form (SIF) can be obtained direct from the school. The SIF is to be returned to the school by **19/11/2025.** The SIF alone does not constitute an application; parents must also complete the Common Application Form.

Member is defined as member of the Church in Wales by registration on the electoral roll of the parish.

4.2.16 Review

In accordance with the School Development Plan, this policy will be reviewed every two years or sooner in the light of any change of legislation or change in local circumstances.

This policy is in line with the current Welsh Government School admissions code and Welsh Government School admission appeals code.

4.3 St Brigid’s Voluntary Aided School (Primary)

St Brigid’s School is founded to provide an education for Roman Catholic (Catholic) and other children. Whenever there are more applications than places available, **priority will always be given to Catholic applicants in accordance with the criteria listed below**. Application forms can be obtained from the school or the St. Brigid’s School web-site (www.st-brigids.co.uk).

1. The responsibility for determining the arrangements for admission shall rest with the Governors of the School.

2. St Brigid’s School provides 12 Nursery places for children under the age of 4. However, parents/guardians should note that holding a Nursery place at the School does not guarantee a Reception place at the School and parents/guardians must make a separate Reception application to the School and to Denbighshire County Council in the relevant Annual Admission Round.

3. Up to 12 children are admitted to the Reception class in the academic year following their fourth birthday. Additional pupils will be admitted in Year 3 class in the academic year following their seventh birthday, taking the number to 20. Additional pupils will also be admitted in Year 5 class in the academic year following their ninth birthday, taking the number to 28. However, should the number of applications exceed these admission numbers the following over subscription criteria, listed in order of priority will be used:

   a) Looked-after (children in public care) and previously looked-after children;
   b) Children with exceptional social or medical needs (see paragraph 4 below)
   c) Children with a sibling (full, half, step, adopted and fostered brothers and sisters) in statutory education (Primary or Secondary Department) or in the Sixth Form at the school in September 2026, living at the same address;
   d) Baptised Roman Catholics (see paragraph 5 below);
   e) Children of other denominations, and whose application is supported by a Minister of Religion (see paragraph 5 below);
   f) Children who have no religious denomination, whose parents/carers wish them to have a Catholic education.

4. The Governors may increase the priority of an application where evidence is provided at the time of application, for children with exceptional social or medical needs where this is supported by a report (obtained by the applicant) from a Doctor, Social Worker or the LA, or other relevant agency. The report must clearly justify for health reasons or the social circumstances of the child (not parent/carer) why it is better for the child to attend the School rather than any other school. The information will be discussed with the relevant parties within the School and Governing Body, and if necessary the appropriate officer of the Local Authority, and all facts will be taken into consideration before the allocation of places.

5. Practising Roman Catholic applicants wishing to claim priority will be required to provide the name of a priest to whom reference can be made and to produce a copy of a Baptismal Certificate**.** A Minister of Religion will be required to indicate their support for the application of a child of another denomination by signing the relevant part of the application form.

6. Tie Breaker – In the event of oversubscription in any of the above categories, places will be allocated to those living nearest to the school. Distance will be measured along the shortest driving route to the school gate, verified by Google Maps.

7. The timetable for the admissions process is the same as that published by Denbighshire County Council, and parents/guardians will be notified of admission decisions by post by the common dates agreed with Denbighshire County Council.

8. Late applications – applications received after the closing date given in the timetable set by Denbighshire County Council will be considered in cases where a good reason is given. These include special circumstances such as where a single parent has been ill for some time or a family has just moved to the area, provided applications are received before offers of places are made.

9. A waiting list is maintained. Following the Annual Admissions Round, unsuccessful applicants' names will be placed on the waiting list. Waiting lists will be maintained until the 30th September of the academic year following the children's tenth birthday. If a place has been offered and declined, but parents/guardians want the application to be placed on the waiting list for consideration in subsequent years, should a place become available, they should notify the Secretary of the Admissions Committee in writing.

10. If places become available while the waiting list is in operation they will be allocated to children on the waiting list on the basis of the oversubscription criteria, not the date on which application was made.

11. Pupils will only be admitted in other years subject to availability, and parents/guardians wishing to effect admission to the School mid-term and at any other time must make an application which will be dealt with in the context of the

School's Admissions Policy. Parents/ guardians of pupils attending state school in Denbighshire must also complete the Denbighshire County Council school transfer application. Further details regarding procedure for mid-term applications are available from the Secretary to the Admissions Committee.

12. Parents/guardians of statutory aged pupils (this excludes Nursery) have the right to appeal to an independent panel against the refusal of a place at the School.

4.3.1 St Brigid's Voluntary Aided School (Secondary)

St Brigid's School (the School) is founded to provide an education for Roman Catholic (Catholic) and other children. Whenever there are more applications than places available, **priority will be given to Catholic applicants in accordance with the criteria listed below**. Application forms can be obtained from the school or the St. Brigid's School website (www.st-brigids.co.uk) and must be submitted prior to the closing date in the timetable published by Denbighshire County Council.

1. The responsibility for determining the arrangements for admission shall rest with the

   Governors of the School who intend to admit all pupils already enrolled into the School and in addition further boys or girls into Year 7 in the school year which begins in September 2026
2. following their 11th birthday, up to the published Admission Number of 56.

3. Boys or girls will be entered into the Sixth Form, according to their Learning Pathway, and curriculum offer, in accordance with the Dyffryn Clwyd Consortium policy.

4. Where there are more applications than the total of places available for Years 7 – 11, places will be offered in the following order of priority;

   a) Looked-after (children in public care) and previously looked-after children;
   b) Children with exceptional social or medical needs (see paragraph 4 below)
   c) Children with a sibling (full, half, step, adopted and fostered brothers and sisters) in statutory education (Primary or Secondary Department) or in the

Sixth Form at the school in September 2026, living at the same address;

d) Baptised Roman Catholics (see paragraph 5 below);
e) Children of other denominations, and whose application is supported by a Minister of Religion (see paragraph 5 below);
f) Children who have no religious denomination, whose parents/carers wish them to have a Catholic education.

5. The Governors may increase the priority of an application where evidence is provided at the time of application, for children with exceptional social or medical needs where this is supported by a report (obtained by the applicant) from a Doctor, Social Worker or the LA, or other relevant agency. The report must clearly justify for health reasons or the social circumstances of the child (not parent/carer) why it is better for the child to attend the School rather than any other school. The information will be discussed with the relevant parties within the School and Governing Body, and if necessary the appropriate officer of the Local Authority, and all facts will be taken into consideration before the allocation of places. The fact that a child, including those with a diagnosis of Autism Spectrum Disorder, may benefit more from attending a small school is not normally sufficient to fall under this category.

6. Practising Catholic applicants wishing to claim priority will be required to provide the name of a priest to whom reference can be made and to produce a copy of a Baptismal Certificate**.** A Minister of Religion will be required to indicate their support of the application of a child of another denomination by signing the relevant part of the application form.

7. Tie breaker – in the event of oversubscription in any of the above categories, places will be allocated to those living nearest to the school. Distance will be measured along the shortest driving route, verified by Google Maps.

8. The timetable for the admissions process is the same as that published by Denbighshire County Council, and parents/carers will be notified of admission decisions by post by the common dates agreed with Denbighshire County Council.

9. Late applications – applications received after the closing date given in the timetable published by Denbighshire County Council will be considered in cases where a good reason is given. These include special circumstances such as where a single parent/carer has been ill for some time, or a family has just moved to the area, provided applications are received before offers of places are made.

10. A waiting list will be maintained until 30th September 2026. Following the Annual Admissions Round, unsuccessful applicants' names will be placed on the waiting list. If places become available while the waiting list is in operation they will be allocated to children on the waiting list on the basis of the oversubscription criteria, not the date on which the application was made.

11. Pupils will only be admitted in other years subject to availability, and in the event of more applications than available places, available places will be offered in accordance with the oversubscription criteria at paragraph 3. Parents/carers wishing to effect admission to the School mid-term and at any other time must make an application which will be dealt with in the context of the School's Admissions Policy and those with pupils in state school in Denbighshire will be required to complete the Denbighshire County Council school transfer application. Further details regarding procedure for mid-term applications are available from the Secretary to the Admissions Committee.

12. Parents/carers of statutory aged pupils have the right of appeal to an independent panel against the refusal of a place at the School.

5.0 Denbighshire Schools Information 5.1

Primary Schools

Location	Status	Primary school	Contact details	Welsh medium definition (see page 20)	Age range	School Capacity	Admission no. for September 2026
Betws Gwerfil Goch (Federated with Ysgol Bro Elwern)	Community Primary	Ysgol Betws Gwerfil Goch, Betws Gwerfil Goch, Corwen, LL21 9PY	Headteacher: Catrin Phillips Tel: 01490 460315 E-mail: betws.gg@denbighshire.gov.uk	C3	4 ~ 11	41	5
Bodelwyddan	Community Primary	Ysgol y Faenol, Johns Drive, Bodelwyddan, LL18 5TG	Headteacher: Rhian Jones Tel: 01745 583370 E-mail: ysgol.yfaenol@denbighshire.gov.uk	C1	4 ~ 11	125	17
Bodfari	Community Primary	Ysgol Bodfari, Bodfari, Denbigh, LL16 4DA	Headteacher: Amy Threlfall Tel: 01745 710329 E-mail: ysgol.bodfari@denbighshire.gov.uk	C1	4 ~ 11	65	9

Location	Status	Primary school	Contact details	Welsh medium definition (see page 20)	Age range	School Capacity	Admission no. for September 2026
Carrog (Federated with Ysgol Caer Drewyn)	Community Primary	Ysgol Carrog, Carrog, Corwen, LL21 9AW	Headteacher: Jayne Davies Tel: 01490 430262 E-mail: carrog@denbighshire.gov.uk	T2	4 ~ 11	65	9
Cefn Meiriadog	Community Primary	Ysgol Cefn Meiriadog, Groesffordd Marli, Cefn Meiriadog, LL22 9DS	Headteacher: Laura Martin Tel: 01745 582224 E-mail: cefn.meiriadog@denbighshire.gov.uk	C1	4 ~ 11	67	9
Clocaenog	Community Primary	Ysgol Carreg Emlyn, Clocaenog, LL15 2AY	Headteacher: Rhian Thomas Tel: 01824 750636 E-mail: ysgol.carreg.emlyn@denbighshire.gov.uk	C3	4 ~ 11	101	14
Corwen (Federated with Ysgol Carrog)	Community Primary	Ysgol Caer Drewyn, Clawdd Poncen, Corwen, LL21 9RT	Headteacher: Jayne Davies Tel: 01490 412418 E-mail: caer.drewyn@denbighshire.gov.uk	T2	4 ~ 11	117	16
Cynwyd	Community Primary	Ysgol Bro Dyfrdwy, Cynwyd,	Headteacher: Bethan Fell Tel: 01490 412500	C3	4 ~ 11	105	15

Location	Status	Primary school	Contact details	Welsh medium definition (see page 20)	Age range	School Capacity	Admission no. for September 2026
		Corwen, LL21 0LG	E-mail: ysgol.brodyfrdwy@denbighshire.gov.uk				
Denbigh	Voluntary Aided	St Brigid's School, Plas yn Green, Denbigh, LL16 4BH	Headteacher: Leah Crimes Tel: 01745 815228 E-mail: stbrigidsprimary@denbighshire.gov.uk	C1	4 ~ 11	121	17
Denbigh	Community Primary	Ysgol y Parc (Infants), Ruthin Road, Denbigh, LL16 3ER	Headteacher: Liz Croft Tel: 01745 812989 E-mail: ysgol.yparc@denbighshire.gov.uk	C1	4 ~ 7	146	48
Denbigh	Community Primary	Ysgol Frongoch (Junior), Rhyl Road, Denbigh, LL16 3DP	Headteacher: Dylan Thomas Tel: 01745 812410 E-mail: frongoch@denbighshire.gov.uk	T2	7 ~ 11	223	60

Denbigh	Community Primary	Ysgol Pendref, Gwaenynog Road, Denbigh, LL16 3RU	Headteacher: Nicola Griffiths Tel: 01745 812660 E-mail: pendref@denbighshire.gov.uk	C1	4 ~ 11	180	28

Location	Status	Primary school	Contact details	Welsh medium definition (see page 20)	Age range	School Capacity	Admission no. for September 2026
Denbigh	Community Primary	Ysgol Twm o'r Nant, Rhyl Road, Denbigh, LL16 3DP	Headteacher: Dafydd Davies Tel: 01745 812261 E-mail: twm.nant@denbighshire.gov.uk	C3	4 ~ 11	286	40
Dyserth	Community Primary	Ysgol Hiraddug, Thomas Avenue, Dyserth, LL18 6AN	Headteacher: Tristan Hughes Tel: 01745 570467 E-mail: ysgol.hiraddug@denbighshire.gov.uk	C1	4 ~ 11	210	30
Gellifor (Federated with Ysgol Bryn Clwyd)	Community Primary	Ysgol Gellifor, Gellifor, Ruthin, LL15 1SG	Headteacher: Ben Lindquist Tel: 01824 790387 E-mail: gellifor@denbighshire.gov.uk	C1	4 ~ 11	91	13

Gwyddelwern (Federated with Ysgol Betws Gwerfil Goch)	Community Primary	Ysgol Bro Elwern, Gwyddelwern, Corwen, LL21 9DF	Headteacher: Catrin Phillips Tel: 01490 412332 E-mail: ysgol.broelwern@denbighshire.gov.uk	C3	4 ~ 11	48	6
Henllan	Community Primary	Ysgol Henllan, Denbigh Street,	Headteacher: Lynne Jones Tel: 01745 812959 E-mail: henllan@denbighshire.gov.uk	C3	4 ~ 11	65	9

Location	Status	Primary school	Contact details	Welsh medium definition (see page 20)	Age range	School Capacity	Admission no. for September 2026
		Henllan, LL16 5AW					
Llanarmon-Yn-Iâl (Dual site school Llanferres/ Llanarmon-Yn-Iâl)	Community Primary	Ysgol Bro Famau, Eryrys Road, Llanarmon-Yn-Iâl, Mold, CH7 4TB	Headteacher: Elizabeth Knight Tel: 01824 780722 E-mail: bro.famau@denbighshire.gov.uk	C1	4 ~ 11	91	13
Llanbedr	Voluntary Controlled	Ysgol Llanbedr, Llanbedr, Ruthin, LL15 1SU	Headteacher: Susan Dick Tel: 01824 702927 E-mail: llanbedr@denbighshire.gov.uk	C1	4 ~ 11	77	11

Llandegla	Voluntary Controlled	Ysgol Dyffryn Ial, Llandegla, LL21 3AW	Headteacher: Shaun Valentine Tel: 01978 790645 E-mail: ysgol.dyffrynial@denbighshire.gov.uk	T2	4 ~ 11	60	8
Llandyrnog (Federated with Ysgol Gellifor)	Community Primary	Ysgol Bryn Clwyd, Llandyrnog, LL16 4EY	Headteacher: Ben Lindquist Tel: 01824 790324 E-mail: llandyrnog@denbighshire.gov.uk	T2	4 ~ 11	71	10
Llanfair D.C.	Voluntary Controlled	Ysgol Llanfair,	Headteacher: Geraint Rowe Tel: 01824 703169 E-mail: llanfair.dc@denbighshire.gov.uk	C2	4 ~ 11	126	18

Location	Status	Primary school	Contact details	Welsh medium definition (see page 20)	Age range	School Capacity	Admission no. for September 2026
		Llanfair, Dyffryn Clwyd, LL15 2RU					
Llanferres (Dual site school Llanferres/ Llanarmon Yn-Iâl)	Community Primary	Ysgol Bro Famau, Llanferres, Mold, CH7 5SP	Headteacher: Elizabeth Knight Tel: 01824 780722 E-mail: bro.famau@denbighshire.gov.uk	C1	4 ~ 11	91	13

Llangollen	Community Primary	Ysgol Bryn Collen, Llangollen, LL20 8AR	Headteacher: Lisa Howden Tel: 01978 861125 E-mail: bryn.collen@denbighshire.gov.uk	C1	4 ~ 11	158	22
Llangollen	Community Primary	Ysgol Gymraeg y Gwernant, Llangollen, LL20 8AR	Headteacher: Gwyndaf Davies Tel: 01978 861986 E-mail: ysgol.gwernant@denbighshire.gov.uk	C3	4 ~ 11	135	19
Llanrhaeadr	Community Primary	Ysgol Bro Cinmeirch, Llanrhaeadr, LL16 4NL	Headteacher: Ffion Higgins Tel: 01745 890347 E-mail: bro.cinmeirch@denbighshire.gov.uk	C3	4 ~ 11	85	12
Meliden	Community Primary	Ysgol Melyd,	Headteacher: Dafydd Jones Tel: 01745 852782	C1	4 ~ 11	147	21

Location	Status	Primary school	Contact details	Welsh medium definition (see page 20)	Age range	School Capacity	Admission no. for September 2026
		Ffordd Pennant, Meliden, LL19 8PE	E-mail: ysgol.melyd@denbighshire.gov.uk				
Pentrecelyn	Community Primary	Ysgol Pentrecelyn, Pentrecelyn, LL15 2HG	Headteacher: Andrew Evans Tel: 01978 790288 E-mail: pentrecelyn@denbighshire.gov.uk	C3	4 ~ 11	56	8

Prestatyn	Community Primary	Bodnant Community School, Nant Hall Road, Prestatyn, LL19 9NW	Headteacher: Helen Vernon Tel: 01745 854724 E-mail: ysgol.bodnant@denbighshire.gov.uk	C1	4 ~ 11	420	60
Prestatyn	Community Primary	Ysgol Clawdd Offa, Ffordd Clawdd Offa, Prestatyn, LL19 8AZ	Headteacher: Martin Edwards Tel: 01745 850124 E-mail: ysgolclawddoffa@denbighshire.gov.uk	C1	4 ~ 11	420	60
Prestatyn	Community Primary	Ysgol Penmorfa, Dawson Drive,	Headteacher: Sharon Davies Tel: 01745 852757 E-mail: ysgol.penmorfa@denbighshire.gov.uk	C1	4 ~ 11	420	60

Location	**Status**	**Primary school**	**Contact details**	**Welsh medium definition (see page 20)**	**Age range**	**School Capacity**	**Admission no. for September 2026**
		Prestatyn, LL19 8SY					
Prestatyn	Community Primary	Ysgol Y Llys, Prince's Avenue, Prestatyn, LL19 8RP	Headteacher: Rhys Griffiths Tel: 01745 853019 E-mail: ysgol.yllys@denbighshire.gov.uk	C3	4 ~ 11	420	60

Prion	Voluntary Controlled	Ysgol Pant Pastynog, Prion, LL16 4SG	Headteacher: Meirion Edwards Tel: 01745 890331 E-mail: pant.pastynog@denbighshire.gov.uk	C3	4 ~ 11	54	7
Rhuddlan	Community Primary	Ysgol y Castell, Rhuddlan, LL18 5AG	Headteacher: Sara Tate Tel: 01745 590545 E-mail: ysgol.ycastell@denbighshire.gov.uk	C1	4 ~ 11	178	30
Rhyl	Community Primary	Ysgol Bryn Hedydd, Rhyl, LL18 3SU	Headteacher: Geraint Evans Tel: 01745 351676 E-mail: bryn.hedydd@denbighshire.gov.uk	C1	4 ~ 11	376	60
Rhyl	Community Primary	Ysgol Christchurch, Ernest Street, Rhyl, LL18 2DS	Headteacher: Bethan Lindquist Tel: 01745 353982 E-mail: christ.church@denbighshire.gov.uk	C1	4 ~ 11	426	60

Location	**Status**	**Primary school**	**Contact details**	**Welsh medium definition (see page 20)**	**Age range**	**School Capacity**	**Admission no. for September 2026**
Rhyl	Community Primary	Ysgol Dewi Sant, Rhuddlan Road, Rhyl, LL18 2RE	Headteacher: Mair Evans Tel: 01745 351355 E-mail: dewi.sant@denbighshire.gov.uk	C3	4 ~ 11	440	60

Rhyl	Community Primary	Ysgol Emmanuel, Victoria Road, Rhyl, LL18 2EG	Headteacher: Rona Jones Tel: 01745 353447 E-mail: ysgol.emmanuel@denbighshire.gov.uk	C1	4 ~ 11	424	60
Rhyl	Community Primary	Ysgol Llywelyn, Trellewelyn Road, Rhyl, LL18 4EU	Headteacher: Nathan Jones Tel: 01745 353392 E-mail: ysgol.llywelyn@denbighshire.gov.uk	C1	4 ~ 11	611	90
Rhyl	Voluntary Aided	Christ the Word Catholic School, Cefndy Road, Rhyl, LL18 2EU	Headteacher: TBC Tel: 01745 352999 E-mail: christtheword@denbighshire.gov.uk	C1	4 ~ 11	420	60
Ruthin	Voluntary Controlled	Ysgol Borthyn,	Headteacher: Teleri Llwyd-Jones Tel: 01824 702727	C1	4 ~ 11	142	20

Location	Status	Primary school	Contact details	Welsh medium definition (see page 20)	Age range	School Capacity	Admission no. for September 2026
		Denbigh Road, Ruthin, LL15 1NT	E-mail: borthyn@denbighshire.gov.uk				

Ruthin	Community Primary	Ysgol Pen Barras, Ruthin, LL15 1QQ	Headteacher: Dyfan Phillips Tel: 01824 704129 E-mail: pen.barras@denbighshire.gov.uk	C3	4 ~ 11	315	45
Ruthin	Community Primary	Rhos Street School, Ruthin, LL15 1QQ	Headteacher: Andrew Davis Tel: 01824 702565 E-mail: stryd.yrhos@denbighshire.gov.uk	C1	4 ~ 11	210	30
St Asaph	Voluntary Controlled	St Asaph (Infants) School, Upper Denbigh Road, St Asaph, LL17 0RL	Headteacher: Kate Langford Tel: 01745 583416 E-mail: stasaph.infants@denbighshire.gov.uk	C1	4 ~ 7	89	29
St Asaph	Voluntary Controlled	Ysgol Esgob Morgan (Junior), Ashley Court, St Asaph,	Headteacher: Tim Redgrave Tel: 01745 583690 E-mail: esgob.morgan@denbighshire.gov.uk	T2	7 ~ 11	96	26
Location	**Status**	**Primary school**	**Contact details**	**Welsh medium definition (see page 20)**	**Age range**	**School Capacity**	**Admission no. for September 2026**
		LL17 OPT					

Trefnant	Voluntary Aided	Ysgol Trefnant, Henllan Road, Trefnant, LL16 5UF	Headteacher: Susan Dick Tel: 01745 730276 E-mail: trefnant@denbighshire.gov.uk	C1	4 ~ 11	64	9
Tremeirchion	Voluntary Controlled	Ysgol Tremeirchion, Tremeirchion, St Asaph, LL17 0UN	Headteacher: Bethan Davies Tel: 01745 710328 E-mail: tremeirchion@denbighshire.gov.uk	C3	4 ~ 11	69	9

5.2 Secondary schools

Location	Status	Secondary school	Contact details	Welsh medium definition (see page 20)	Age range	School Capacity	Admission no. for September 2026
Denbigh	Community Secondary	Denbigh High School, Ruthin Road, Denbigh, LL16 3EX	Headteacher: Glen Williams Tel: 01745 812485 or 01745 812813 E-mail: denbigh.high@denbighshire.gov.uk	C1	11 ~ 18 492	984	175
Denbigh	Voluntary Aided	St. Brigid's School, Mold Road, Denbigh, LL16 4BH	Headteacher: Leah Crimes Tel: 01745 815228 or 01745 816139 E-mail: st.brigids@denbighshire.gov.uk	C1	11 ~ 18	346	58

Llangollen	Community Secondary	Ysgol Dinas Brân, Dinbren Road, Llangollen LL20 8TG	Headteacher: Mark Hatch Tel: 01978 860669 E-mail: dinas.bran@denbighshire.gov.uk	C2	11 ~ 18	1,171	202
Prestatyn	Community Secondary	Prestatyn High School, 2 Princes Avenue, Prestatyn, LL19 8RS	Headteacher: Neil Foley Tel: 01745 852312 E-mail: prestatyn.high@denbighshire.gov.uk	C1	11 ~ 18	1,774	300
Rhyl	Community Secondary	Rhyl High School,	Headteacher: Philip Collins Tel: 01745 343533	C1	11 ~ 16	1,200	240
Location	**Status**	**Secondary school**	**Contact details**	**Welsh medium definition (see page 20)**	**Age range**	**School Capacity**	**Admission no. for September 2026**
		Grange Road, Rhyl, LL18 4BY	E-mail: rhyl.high@denbighshire.gov.uk				
Rhyl	Voluntary Aided	Christ the Word Catholic School, Cefndy Road, Rhyl, LL18 2EU	Headteacher: TBC Tel: 01745 352999 E-mail: christtheword@denbighshire.gov.uk	C1	11 ~ 16	500	100

Ruthin	Community Secondary	Ysgol Brynhyfryd, Mold Road, Ruthin, LL15 1EG	Headteacher: Trefor Jones Tel: 01824 703933 E-mail: ysgol.brynhyfryd@denbighshire.gov.uk	C2	11 ~ 18	1,282	209
St Asaph	Community Secondary	Ysgol Glan Clwyd, Denbigh Road, St Asaph, LL17 0RP	Headteacher: Sian Alwen Tel: 01745 582611 E-mail: ysgol.glanclwyd@denbighshire.gov.uk	C3P	11 ~ 18	1,192	204

*At least 80% of subjects (excluding Welsh and English) are taught through the medium of Welsh but are also taught through the medium of English.

5.3 Special schools

Location	Special school	Contact details
Denbigh	Ysgol Plas Brondyffryn, Park Street, Denbigh, LL16 3DR	Headteacher: David Price Tel: (secondary) 01745 815385 Tel: (primary) 01745 813914 Email: (secondary) ysgolplasbrondyffrynsecondary@denbighshire.gov.uk Email: (primary) ysgolplasbrondyffrynprimary@denbighshire.gov.uk
Rhyl	Ysgol Tir Morfa, Ffordd Derwen, Rhyl, LL18 2RN	Headteacher: Susan Roberts Tel: (secondary) 01745 350388 Tel: (primary) 01745 361732 Email: ysgol.tirmorfa@denbighshire.gov.uk